# **Online Giving**

Online giving is available at LSC through a web tool called <u>mylifespringlogin</u>. Whether you would like to give a single gift, schedule ongoing donations or view your giving history, you can do it all online. It's quick, easy, and secure. With our new, enhanced service you can give by using your checking account, debit card, whichever is most convenient.

There are no minimum amounts for online giving and there are no fees for you (LSC pays for all fees related to online giving). Simply login using <a href="mailto:mylifespringlogin">mylifespringlogin</a> and enter the amount and your gift will be sent to LSC through our secure provider. You will also receive an email acknowledging your donation, which is tax deductible.

At LSC we consider giving as an act of worship in response to God's grace (2 Cor. 8:7). By offering online giving, we expect LSC members to give voluntarily as God leads. One should never incur debt in order to give.

# **Activating your mylifespringlogin**

- 1. Go to mylifespringlogin
- 2. On the registration page, find "Need a login? Click here". Enter your e-mail address, first name and last name. Click on "Find Me". The first name, last name and email address MUST match the information in our records.

**IF YOU ARE AN LSC MEMBER** and your request is rejected, it just means something did not match. Contact the office (402-292-4546) and we'll get you connected.

- 3. If we "match", you will quickly receive an email with your login and temporary password.
- 4. Return to the registration page and enter **EXACTLY** the login and password you received in the email. Your login will be your first and last name with no space. You will be required to change the password to one of your choice when you first login.
- 5. Navigate, using the tabs across the page (Home, Directories, Groups, Events, Giving) hover over Giving, you may give one time, manage scheduled giving (recurring giving) and view My Giving History.

Need Help? Have Questions? Please call Pastor Steve Hicks at the church office 402-292-4546 or e-mail him at shicks@lifespringchurch.com.

# <u>Security</u>

#### How Access ACS protects your security

All users must sign in with an ID and password before they can get to any data.

When you sign up for the first time through the web site, you must enter your first name, last name, suffix (if you have one) and email address. All of this must match the information you have in your database. You will be sent an e-mail with your ID and password. This keeps people from being able to go in and sign up as someone else, since the email would go to the actual member/attendee in the record, not the person trying to sign in.

Your banking and credit/debit card information will only be stored on a secure server that meets all federal data encryption guidelines. Our merchant account provider is Sage.

# Security behind the scene

In an attempt to combat increases in credit/debit card fraud, Visa, MasterCard, and other major credit/debit cards got together and defined jointly published standards for securing credit/debit card information. These standards, called the Payment Card Industry (PCI) Data Security Standards, define the best practices for handling, storing, and transmitting credit/debit card information.

Visa's Cardholder Information Security Program (CISP) is designed to ensure that all merchants that store, process, or transmit Visa cardholder data, protect it properly. To achieve CISP compliance, merchants and service providers must adhere to the Payment Card Industry (PCI) Data Security Standard.

To become CISP complaint, vendors must go through a rigorous audit to meet the stringent requirements. We chose ServiceU as our processor because they have passed this audit. In some cases, they exceed it. One such requirement is to have a network scan performed by a qualified scanning vendor. ServiceU exceeds this requirement with nightly scans performed by ScanAlert.

ServiceU provides the processing of credit/debit card information and ACH processing with your merchant provider. By working with ServiceU, your constituents' credit/debit card and bank account information does not go through the ACS database at all. This information is entered into screens that go directly into ServiceU's systems and are kept secure there.

ACS Technologies has worked with ServiceU to integrate the ServiceU credit/debit card handling screens into our product. ServiceU gathers the sensitive data, stores it, and processes it through the payment gateway and merchant account. And because ServiceU is CISP complaint, you can be assured that your data is kept secure.

# **Giving FAQ**

## What are the benefits of setting up recurring online giving?

There are many:

- It helps simplify your life; no trying to remember if you've given this month.
- It is Biblical; you decide how you are going to give ahead of time (1 Cor. 16:2).
- It allows you to give consistently; even when you're not in church.

# How do I give online?

Go to the GIVING page and follow the instructions there.

#### Is online giving secure?

Yes. Your banking and debit card information will only be stored on a secure server that meets all federal data encryption guidelines. Our merchant account provider is Sage.

#### Can I make a one-time contribution?

Yes. You may make a one-time contribution or set up a recurring contribution that is scheduled to be deducted from your bank account at dates specified by you during the month.

# Can I set up my online giving to be recurring?

Yes. Your gift can be one time only or recurring. For recurring gifts, click on the "Recurring" box and then choose the frequency you want: weekly, every two weeks, monthly or every three months. You can choose the number of payments or give the date of the last transaction. And, of course, you can modify your scheduled giving at any time.

# Can I give online if I am not a member or do not attend LSC?

Yes. You will simply need to register as a guest or Non-Attender by using the appropriate button.

# How do I know if my online gift was processed?

After giving online you will immediately receive a confirmation email to the email address for which you are registered for My LifeSpring Login. You will see this gift posted to your Giving History within one business day.

# Can I change my personal information or the amount or the frequency of my gift once I have set it up?

Yes. You can change or cancel your contribution at any time before the date of your next contribution. Log in to the system using your user name and password and make the necessary changes in the system. (Per IRS regulations, once a gift has been made to the church it cannot be refunded.)

## Can I designate how my online gift is to be used?

Yes, if you would like to designate how your gift is to be used, there are several accounts listed for your contribution (General, Building, Benevolence, Children's, Youth, Volunteer Missions)

# Will I still receive regular contribution statements from the church?

Yes. LifeSpring Church will continue to send contribution statements to your address on file for tax purposes.

To inquire about the details of setting up, changing, or managing your account, contact: <u>Beth Martin</u>, Receptionist

To inquire about the specific details of your gifts or giving reports, contact: <u>Maureen Genualdi</u>, Financial Assistant

If you have general questions about Scriptural giving or other spiritual needs, contact:

<u>Steve Holdaway</u>, Lead Pastor

<u>Steve Hicks</u>, Discipleship and Administrator Pastor